



EMPLOYMENT APPLICATION

This company is an equal employment opportunity employer. All applicants will be considered regardless of race, religion, color, age, sex, marital or veteran status or other protected status in accordance with applicable federal and state equal employment opportunity laws.

Please answer all questions to be considered for employment

PERSONAL INFORMATION

Name _____ Date of Birth _____
 Street Address _____
 Mailing Address _____
 City _____ State _____ Zip _____
 Email _____ Phone _____
 Date _____ Date available to work _____
 Referral Source (how did you hear about us) _____

Position applied for: Apprentice Carpenter Journeyman Carpenter Ironworker
 Laborer Forman Field Superintendent Office / Administration Office / Management

Type of employment desired: Full Time Part Time Temporary Seasonal

Are you under 18? Yes No Can you travel if job requires? Yes No

What is your desired salary range? _____

Have you been convicted of a crime with in the last 7 years? Yes No

Note: A "yes" answer will not necessarily be a bar to employment

If "Yes" please explain

EDUCATION

Years Completed	High School				College/University				Graduate/Professional			
	9	10	11	12	1	2	3	4	1	2	3	4
Year completed/graduated												
Diploma/Degree												
Specialized trade training or apprenticeships												



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EMPLOYMENT/WORK EXPERIENCE

Were you ever discharged from employment for reasons other than lack of work? Yes No
If yes, please explain: _____

Did you ever resign from employment rather than face dismissal? Yes No
If yes, please explain: _____

Are you a veteran of the US Armed Forces? Yes No

Are you employed now? Yes No May we contact your present employer? Yes No

Start with your present or most recent job. List your jobs in order for the last 10 years.
This section must be completed even if your resume includes this information.

Dates Employed _____ to _____ Title: _____

Employer: _____ Supervisor: _____

Address: _____

City/State/Zip: _____ Phone: _____

Duties _____

Reason for leaving: _____

Wage: Start _____ Final _____

Dates Employed _____ to _____ Title: _____

Employer: _____ Supervisor: _____

Address: _____

City/State/Zip: _____ Phone: _____

Duties _____

Reason for leaving: _____

Wage: Start _____ Final _____

HALME BUILDERS

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EMPLOYMENT APPLICATION

Dates Employed _____ to _____ **Title:** _____

Employer: _____ **Supervisor:** _____

Address: _____

City/State/Zip: _____ **Phone:** _____

Duties _____

Reason for leaving: _____

Wage: Start _____ Final _____

Dates Employed _____ to _____ **Title:** _____

Employer: _____ **Supervisor:** _____

Address: _____

City/State/Zip: _____ **Phone:** _____

Duties _____

Reason for leaving: _____

Wage: Start _____ Final _____

REFERENCES

List 4 non-relative references who know your work experience, qualifications and abilities

Name _____ Years Known _____ Phone _____

Name _____ Years Known _____ Phone _____

Name _____ Years Known _____ Phone _____

Name _____ Years Known _____ Phone _____

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Please complete below for field positions only

Experience List	No Experience	Some Experience	Much Experience	Training Certificates	Comments:
Project Supervision					
Survey/Building Layout					
Total Station Use/Operation					
Reach Forklift Operation					
Boom Lift Operation					
Scissor Lift Operation					
Other Equipment Operation – List					
Concrete Slabs Forming/Placing					
Structural Concrete Forming					
Concrete Finishing (hand tools)					
Concrete Finishing (power trowel)					
Concrete Tilt-up Forming/Placing					
Concrete Tilt-up Erection					
Welding Work					
Structural Steel Erection					
Rough Carpentry					
Finish Carpentry					
Metal Roofing					
Metal/Hardiboard Siding					
Insulation systems					
Hollow Metal Doors and Hardware					
Window Installation					
Steel Stud Framing					
Other Skills – Please list					
Overall:					
Concrete Construction					
Steel Building Erection					
Commercial Construction					
Industrial Construction					
Concrete Tilt-up Construction					



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I authorize the investigation of all matters which Halme Builders deems relevant (Including Criminal Records) to my qualifications for employment, including all statements made in this application and in any attachments or supporting documents. I authorize you to request and receive such information and I release from all liability any persons (such as former supervisors) or employers supplying it. I also release you from all liability which might result from making the investigation.

I certify that the facts and information in this application and in any attachments or supporting documents are true and complete to the best of my knowledge. I understand that any falsification, misrepresentation or omission, as well as any misleading statements or omissions, generally will result in denial of employment or immediate termination, regardless of when and how discovered. I also understand that providing information other than that requested on this application will result in the disqualification of this application.

I understand that I may be required to submit to employment physical or other professional examinations, medical inquiries and/or urinalysis tests for the presence of drugs and/or alcohol. I agree to such examinations, inquiries and/or testing at the Company's expense. I authorize release of the results to Halme Builders and their use to evaluate my suitability for employment. I also release Halme Builders from all liability arising out of or connected with any examinations, inquiries and/or testing.

I understand that I may resign or be terminated, without cause or notice, at any time. I understand that this application is not and is not intended to be any kind of contract agreement.

I have read each of these statements. I have also reviewed all of the information provided in this application and in any supporting documents. Yes No

Signature _____ Date _____

This application is null and void 45 days after receipt. Only original applications considered.